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॥ स्वदेशे पुज्यते राजा विन्दात्सर्वत्र पुज्यते ॥
Govt. of Mah. Order No. N.G.C. 2009 (152/09) M S R - 4

Sahyadri Shikshan Mandal's, Dindori
Mahant Jamanadas Maharaj
ARTS, COMMERCE & SCIENCE COLLEGE
Karanjall, Tal. Peth, Dist. Nashik, (Maharashtra) 422 208. Ph.No. : 02558 - 234666
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Policy Document: 6.2. 2. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup appointment and service rules, procedures, etc.

Being an affiliated college, the Institution has to follow the rules and regulations decided by the University to which it is affiliated. At the same time being a grant-in-aid HEI, the institution is bound to follow the rules of the State Government, SPPU and the UGC.

The Institution was established by the Sahyadri Shikshan mandal sanstha's. The institution has to seek permission of the Management in all the important and significant academic as well as administrative affairs. The Management of the Institution consists of a President, a Vice-president, trustees, secretary and treasurer.

At institutional level, the principal is the final authority who reports to the President of the Management. There is a single grant-in-aid colleges under the of The Sahyadri Shikshan mandal sanstha's. The meeting of the Management with the IQAC and heads of all these institutions is held regularly. The principal of the college informs the Management of the activities of the college and the requirements of the college.

There is a permanent Principal in the Institution. Being the head of the Institution, the Principal is responsible for all the academic and administrative activities of the Institution. In the absence of the principal, two to three senior faculties are given charge to run the Institution.

In the Administrative staff, there are only three permanent employees one is a Head clerk, Senior clerk & junior clerk and two peons.. The principal takes all the important administrative decisions consulting some senior faculties. A number of committees are formed for academic, administrative, co-curricular, sports and extension activities. In all these committees, there is a chairperson and a vice-chairperson. Some other important administrative committees are Admission Committee, Time Table committee, Examination Committee etc.


The principal looks after all the financial transactions of all these committees. The chairpersons of all the committees are free to work their own way but as for the budget allocation, they have to seek the permission of the principal.

set by the University, the State Government and the UGC. The recruitment and promotion of academic and administrative staff are done as per the norms decided by the University, State Government and the UGC. No permanent academic or administrative staff is recruited since a long time due to the government policy.


The Institution also follows the State Government, University and the UGC rules regarding leave. Campus seniority is taken into consideration while making faculties the Head of their respective departments. The HOD is empowered to distribute the papers and topics to be taught and assessed among the other members of the department. They also voice the views and suggestions of the faculties in their department.

The academic staffs present their problems in the staff meetings and the Staff-Secretary put them before the principal and thus acts as a bridge between the academic staff and the principal.

A Women's Cell is formed to solve the academic, personal and social problems of the girl students as well as the female staff members. However, no serious issue has been raised either by the girl students or by the female staff members so far. No written complaint of any sort is received by the Women's Cell from the students. However, the girl students and female staffers are asked to lodge their complaints to the members of this Cell and are also assured them to be redressed immediately.


I.Q.A.C. Co-ordinator
M.J.M. Arts, Commerce
and Science College
Karajali, Nashik-422 208




Principal
M.J.M. Arts, Commerce &
Science College Karajali,
Tal. Peth, Dist. Nashik