YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   MAHANT JAMANADAS MAHARAJ ARTS, COMMERCE AND SCIENCE COLLEGE, KARANJALI, TAL.PETH, DIST. NASHIK

- Name of the Head of the institution   Dr. R.Y.Borse

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9423550299

- Mobile No: 9423476824

- Registered e-mail   msshinde123321@gmail.com

- Alternate e-mail   mjmcollege1@yahoo.com

- Address   MAHANT JAMANADAS MAHARAJ ARTS, COMMERCE AND SCIENCE COLLEGE, KARANJALI, TAL.PETH, DIST. NASHIK

- City/Town   Nashik

- State/UT   Maharashtra

- Pin Code   422208

2.Institutional status

- Type of Institution   Co-education

- Location   Rural

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Savitribai Phule Pune University,Pune**

- Name of the IQAC Coordinator **Dr. Mahendra S. Shinde**

- Phone No. **9423550299**

- Alternate phone No. **9422991364**

- Mobile **9423476824**

- IQAC e-mail address **mahen3569@rediffmail.com**

- Alternate e-mail address **mahen3569@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.mjmcollege.com/iqac/aqar-2019-20/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.mjmcollege.com/iqac/calendar-2019-20/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.72**	**2018**	**01/11/2018**	**30/11/2023**

6.Date of Establishment of IQAC **27/07/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File]

9.No. of IQAC meetings held during the year   2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

We have started one new certificate course in Apiculture with support of Zoology department for our college student during academic year 2020-2021 and Necessary infrastructure and staff was sanctioned by management authorities.

Various Extension activities, co curricular activities and competitions ,workshop(19) and webinar (4) were organised by all departments of college like,We have organised Workshop on "Importance of physical fitness" , Online workshop on sexual harassment of woman at workplace act & rule 2013, One day workshop on woman empowerment, Workshop woman health and hygiene, One day webinar on sericulture, One day online workshop on morphology of honey bees., One day forest dwellers workshop, One day workshop on study of flower arrangement., One day workshop on chemical toxicity. Workshop on chemistry in daily life, Organized National webinar On "Future prospects of CNC programing in industries for under graduate Students", Mathematics in daily life. Workshop on e- commerce etc. We have organize three one day workshops on 'laboratory Precautions', "Effective use of office management in college" and "use of different ICT Tools for effective teaching" for teaching members for teaching and nonteaching members.

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writing during year 2020-2021.03 teaching members have Attended AND successfully completed "Workshop for TYBSc syllabus framing" sponsored by BCUD, Savitribai Phule Pune University during year 2020-2021.

IQAC have started new activity " Shikshan Prabodhini" for getting mutual benefit of knowledge to each other among the staff and 12 number of faculty members have delived lecture on different topics.

Due to initiation by IQAC college get CSR funds in the form of toilets and latrine for college stakeholders of tentative budget 10-12lacs. From seagram company and We have applied mentoring scheme for all students of our college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To reform Various Academic Committees for implementation of Annual plan.	Various Academic Committees were formed for effective implementation of Annual plan.
To prepare academic calendar of the year.	The academic calendar was prepared for the year.
Reformation of the IQAC composition.	The IQAC was formed for quality initiative and monitoring.
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To decide Admission Policy, & criterions	The Admission Policy, & criterions were decided and formed for forthcoming admissions
To organize activities concern to woman empowerment and ethical and moral values.	Various workshops, seminars and activities will be organize during a year concern to woman empowerment and ethical and moral values.
To continue soil and water testing and nursery development course, basic computer course, mushroom cultivation courses .	The soil and water testing and nursery development course, basic computer course, mushroom cultivation courses were successfully run by subjected departments and Necessary infrastructure and staff was sanctioned by management authorities to continue these courses .
To Start new certificate course in Apiculture to college students.	Necessary infrastructure and staff was sanctioned by management authorities to Start new certificate course in Apiculture to college students for academic year 2020-2021.
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Motivate and train students to participate in Elocution, Debate and sports competitions and provide them with proper guidance.	The students were Motivated and trained to participate in Elocution, Debate and sports competitions and provided them proper guidance.
Growth in Infrastructure	Necessary lab instruments, books sports material have been purchase in academic year 2020-2021
To submit proposals for permanent affiliation, additional division for FYBA and PG courses for Running undergraduate courses in arts, commerce and science	College have successfully submitted proposals for Permanent Affiliation, Additional division for FYBA and PG courses for Running undergraduate courses in arts, commerce and science.
To Motivate faculty members to submit proposal for M.Phil research guideship & PG recognition	One faculty member get M.Phil research guideship & PG recognition
To Motivate faculty members to submit Ph.D. guideship recognition	Seven number of faculty members have submitted proposals for Ph.D. guideship.
To start new activity " Shikshan Prabodhini" for getting mutual benefit of knowledge to each other among the staff.	IQAC have started new activity " Shikshan Prabodhini" for getting mutual benefit of knowledge to each other among the staff and 12 number of faculty members

01-10-2022 01:57:04

	have delived lecture on different topics
To try to get CSR funds for college infrastructure development	Due to initiation by IQAC college get CSR funds in the form of toilets and latrine for college stakeholders of tentative budget 10-12lacs. From seagram company.
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To organise online one day workshop on use of different ICT Tools for effective teaching for teaching members.	To organise online one day workshop on use of different ICT Tools for effective teaching for teaching members.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development commitee	10/06/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development commitee	10/06/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	07/03/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**232**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**638**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**594**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**185**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**29**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**32**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1974327**
4.3 Total number of computers on campus for academic purposes	**29**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic year an academic calendar is prepared with academic activities including internal examinations, assignments, and extra classes and extra co-curricular activities and circulated to departments for effective implementation of the curriculum. The time table and the academic calendar are made by the committee comprising of the Principal, the committee In-charge and the Co-ordinator of IQAC. Teachers Diary is provided by the College to each teacher for keeping daily record of classes and other activities in the academic year. The institution is aware of the fact that the effective implementation of the curriculum involves two things: i) effective teaching learning process ii) completion of syllabi in time. Therefore, at the beginning of the academic year, the Principal and IQAC convene meeting with all the HODs and discusses about the implementation of the curriculum. Based on the number of working days and teaching days available in the academic year, the HODs are advised to prepare teaching schedules and distribution of course work of classes to teachers.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute adheres to the syllabus prescribed by the Savitribai Phule Pune University, Pune. The college follows Academic sheadule as prescribed by the Savitribai Phule Pune University.In the beginning of the academic year/semester, IQAC prepares its own academic calendar, proposing the date of internal evaluation, curricular, co-curricular activities and the probable dates of different activities. On the first day of Academic Year, Staff Common Room meeting is held to discuss the plans for the semester/year and through brainstorming session various ideas are discussed academic calendar is handed over to respective Heads of Departments and Coordinators. Class time table, Lesson plans and internal evaluation are prepared according to the academic calendar and Examination schedule for the entire semester is prepared and announced well in advance.This enables the teacher and students to plan for the examinations in a systematic manner.

Internal Evaluation strategies like tests, assignments, projects, quiz, presentations, group discussion, seminars etc are carried out. The evaluation of the tests, tutorials, group discussions, essay writings and home assignments for the basis of judging the performance of the students is done throughout the year.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

335

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

335

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is affiliated to Savitribai Phule Pune University, Pune. The design of the curriculum and its revision are

periodically done by the university but the college integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through the program coursesand syllabus provided by univesity and by effective implemention and clear intention college developsand support moral,ethical and professional human vales

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

380

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

594

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

special course have been conducted during the academic year 2020-2021 , for B.Sc., B.A and B.Com students to improve their academic performance. The status of students can be identify with the scheme mentoring and their overall performance and interest in his academics, sport and cultural activities. Activities conducted for Slow Learners such as online lectures, Counselling – special hints and techniques, previous question paper solving, assignment solving, personal attention. Activities conducted for advanced learners such as advanced assignments, encouraging to participate in various symposiums like online Quiz, Poster Presentation, Inter Institution Competition, seminars, workshops, conference and webinar

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
638	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To compete with the technological demands of the modern era and enhance learning experience , the college insists the faculty members to follow innovative pedagogy of teaching methods such as experimental learning, participative learning and problem solving methodologies using internet, e-notes and LCD projectors apart from traditional chalk and talk method. For the effective teaching-learning process the institution emphasizes innovative methods like discussions, assignments, interactions, workshops, seminars, quiz competitions, field trips, assignments, class tests, presentations and computer education. Institution always provide support to the teachers for effective curriculum delivery using experimental learning, participative learning and problem solving methodologies and improving teaching practices by providing effective class room ambience, Internet facility, provision of new teaching aids, initiative of basic research by providing necessary facilities, participation in Orientation and Refresher Courses, Organization of Conferences/ Workshops/Seminars and participation in National and International conferences/seminars. Actually science students have regular practical's using this they can understand scientific terms, concepts and built up scientific attitude where as for commerce and arts students participate in projects, field trips, certificate course as well internship which gives them experimental hand and make them easy to understand the concepts. About participative learning college conducts various workshops, seminar, celebration of day, organises various quizzes and competitions, cultural activities in which maximum number of students are motivated to participate and built up their own confidence.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Actually in Covid-19 Pandemic situation there was major focus on ICT enabled teaching. And this ICT skills among the faculty members were developed by motivating them to participate in ICT based teaching skills workshop, refresher course, fdp and STC's and faculty members well skilled ICT based teaching . The Institute follows ICT enabled teaching. Subsequent efforts are taken by the institute to provide e-learning atmosphere. Minimising conventional chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools in more percentage than before. As a result, teachers are using modern technology with traditional mode of teaching to engage students for effective learning. Online classes are arranged through Zoom, Google Meet, Google Classroom. Students are encouraged to do online courses through MOOC Platform. Teacher organize online competitions, quiz ,practical classes demo,internal examinations, workshops, webinars, seminars for students with the help of Google forms. Students are counseled with the help of Zoom and Google meet applications. Teachar shares Recorded video lectures, e-notes, and web links are made available to students for long term learning. Wi-Fi Campus, Educational CD's, PPT' has been used for the online teaching.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mjmcollege.com/IQAC/2020-21/ICT

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

189

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For academic year 2020-2021 due to pandemic covid19 situation Students have option to give internal exams offline or online, actually college exam committee suggested to all subject teacher to do whatsup or telegram groups to circulate guidelines or instructions regarding internal assessment. college examination officer briefed about internal assessment, question paper patterns and university Examinations to all subject teachars. Unit tests are conducted at the end of each unit. unit test and internal exams are conducted through google forms.The university norms relating to course-wise examination pattern are communicated to the students through the college website and whatsup groups.The university circulars in this regard are circulated to the faculty members time to time and are also displayed on the notice boards and college website. Evaluation methods and examination schedules are made available on the college website. An examination committee is constituted every year to coordinate the internal and external examination activities. Examination committee communicates to the students, teachers and administrative staff regarding examinations. Internal examination schedule is displayed on notice board in advance. Semester wise internal examinations are held. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation. Students interact with the teacher to resolve grievances regarding the assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.mjmcollege.com/Examamination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has formed college examination committee and college examination officer for sort out all grievances of students or teachers regarding examination within time. there is complete transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. Any grievance related to attendance, missing of seat number ,missing of subjects or hall ticket, printing of wrong name or wrong subjects ARE addressed by the examination grievance committee. The internal examination ,unit test answer sheets of the students are distributed to them for the verification. If any grievance, it is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. The marks obtained by the students in internal assessment are uploaded periodically on the university web portal for complete assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.mjmcollege.com/Examamination

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, COURSE OUTCOMES Mechanism of Communication: The College adopts curricula offered by affiliating university SPPU,Pune which is Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. At college running programs like B.A., B.Com. and B.Sc. Graduate attributes are described to the first year students at the commencement of the programme. At least

five hours are spent by the teachers for introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the College website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through mentoring. Students conceptual understanding in the core areas of all the subjects were understood and analyze with the support of mathematics. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by institute as,

The Program and course outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students have been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program and course outcomes of Bachelor of Commerce are as follows:

01-10-2022 01:57:04

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Business Administration, Banking, Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program and course outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

PO3: Interdisciplinary approach amongst students has been developed.

PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO5: Students built-up a progressive and successful career in academics and industry.

PO6: Students are motivated to contribute in the development of Nation and community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.mjmcollege.com/Examamination

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mjmcollege.com/IQAC/2020-2021studentsatisfactionsurvey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

32

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our MJM ACS College organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs and addressing social issues which include cleanliness , tree plantation ,water conservation,blood donation camp, covid 19 awareness, mask distribution ,cleanliness awareness programme,sanitation awareness programme, campus cleaning programme, plastic free campus movement, "Swachh Bharat Abhiyan",Tree Plantation Road Safety Movement and importance of "Drug De-Addiction" program, Blood Donation Camp.Environmental Awareness, sadbhavna diwas, Marathi Language Day , Celebration on Mother Language Day,wetland day,Lokshahi Pathwarda Day,Other than NSS and SWD units, the various departments of the college like commerce ,Marathi, physical education, woman grievance cell etc. are very conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Importance of physical fitness,Consumer protection, Ethics in Banking Finance ,woman rights and woman's security, Business Ethics, International yoga day, National youth day, Marathi Basha Savarden Din. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

01-10-2022 01:57:04

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2519

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. The College has own borewell and watertanks for water storage under rain water harvesting schemefor students water drinking facility college have setup R.O. water cooler. The college campus is maintained with cleanly and neatly atmosphere. College has botanical garden with variety of plants and vermicompost plant. The college is well-equipped with the physical and technology enabled 3 foor building with well equiped infrastructure that supports to run smoothly the existing academic programmes and administration. Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.

Room /Classroom

Type of ICT facility

Classroom total -11

wifi facility

Chemsiry,Physics,Botany & zoology ,Mathematics, Lab- Total lab -4

wifi facility

Computer Lab-1

wifi facility

Seminar Hall with LCD-1

wifi facility

Auditorium Hall-1

wifi facility

NSS room-1

wifi facility

SWD room-1

wifi facility

Staff Room-1

wifi facility

Library-1

wifi facility

Exam,History,marathi,economics,commerce department rooms

wifi facility

Ladies Room-1

Black board, green boards, sign boards

15

Power generator

1

Record room-1

wifi facility

NAAC Room

wifi facility

Principal & Office room

LAN & wifi facility

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

It has adequate facilities for sports, games and cultural activities. The college large playground with provision for multiple games, such as, Athletics, Cricket, Kabaddi, Archery, Volleyball, and Kho-kho. Indoor and outdoor gymnasium are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized auditorium hall placed at second floor of college building Hall. Facilities for indoor sports and games that include carrom, chess, gymnasium, wrestling also exist in the college. Intra and inter colligiate games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal competitions organized by the S.P.P.U,Pune and Association of Indian Universities. Special classes on self-defense are organized specially for female students. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag. Students present cultural programme on special events at the college, its and proud to say from last 3 years, S.P.P.U Pune's Nashik District sports committee secretory and chairmanship is to our college due excellent management and sports culture of college .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

308548/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The College library is a place in the Institute where huge collections of academic books i.e. references as well textbook, journals, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. Our Library is automated using Integrated Library Management System partially we are using vriddhi software with Vridhhi-2.0 Build, 234.3 version for book accession, Our Library has OPEC system.The college library is an important hub of student life. There, student can check out books, read magazine for new things , find a quiet place to study The students can extend their search with use of internet, made

available in the library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination as students are explored to the knowledge through various means.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

57440

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the institution there are 29 computers 2 projector, 09 Xerox machines, scanners, 15 CCTV Cameras,wifi facility . The college uses Vriddhi software for online admission. for IT Maintenance: Provision is made in the budget for annual maintenance.the maintenance is done through hiring outsource agency . contract is made for annual maintenance of the Vriddhi Software and annual charges are o be paid to this agency. IT facilities are updated as per requirement of stakeholders . The institution has 29 computers, out of this 15 computer systems connected with internet connection. computers lab projector is used for academic computer literacy for students . computer server is connected in office for administration purpose. The seminar hall is also have a computer with internet and LCD facility. College has purchased VRIDDHI Software Vridhhi-2.0 Build, 234.3 version for office and library respectively. Admission process, accounting and examination related works as well as routine activities like fee receipt, Bonafide certificate, transfer certificate etc. are performed using this software. The said software is updated regularly. The computer system is protected with quick heal antiviruses. College website is also updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

459910

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has proper system and procedures for the maintenance, upkeep and utilization of physical facilities and academic support facilities. The institution makes provision for its annual budget for the maintenance. The proper allocation of the funding received from the BCUD,NSS,SDD SPPU, Pune is made. The needs for maintenance and upkeep of the classrooms, seminar rooms and faculty rooms etc. are given by the respective departments and

necessary actions are taken. Annual maintenance Aare signed for the maintenance of computer hardware, software, LCD projectors,printers. Furniture including benches, desks, tables, cupboards and chairs are repaired or replaced as per requirement. Fire safety equipments are installed in every department which annually refilled. Equipment are did by hiring outsource agencies and electronic instruments in the laboratories are calibrated as per need. Computer lab has been maintained. Special racks are used in the science laboratories for storage of chemicals. The college has installed one Generator through which electricity back up is given. The institution ensures voltage stability through U.P.S./Inverter in order to protect sensitive ICT facilities . 01 bore well and 04 storage tanks are available in the premises for water supply. Water purifiers have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

425

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In our college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities in the form of various academic committes like IQAC, Anti ragging, sexual harasment, Exam college committee, NSS, SWD, Student council. due to covid 19 situation university has not given any guidelines to form student council rather we have taken online participations, suggestion and involved them to all activities of college. The Student Council is a representative structure through which students can be involved in the various activities of the college. It helps in the planning of academic, co-curricular and extracurricular activities to be conducted throughout the year. Issues related to academics, library, infrastructure, sports etc. are discussed and resolved. Students and their representatives are involved in curricular activities like organization of educational tours, field visits, village surveys, project work, dissertation reports and exhibitions etc. The co-curricular,extra-curricular activities and extention activites involve students. like girls' personality development program, seminars, conferences, workshops, sport events, annual social gathering various awareness rallies,blood donation camp, cleanliness campaign, tree plantation, continuous contour trenches, soil and water testing, popularization of nonconventional energy resources. Institution ensures active participation of students in the various academic and administrative bodies/committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college have registered Alumni Association The Alumni Association (Reg.No.Maharashtra/67/2018/Nasik Dated 19/01/2018) which provides a forum for alumni to maintain and develop their links with the College. Its mission is to support and promote the interest of alumni and college community by enabling alumni to strengthen the bonds between past and present students, by creating personal links with alumni, providing services and by fostering emotional connection among them and the college. The alumni meets are organized every year for holistic development of the students. Alumni plays an important role in the development of reliability and trust of the institute by generating invaluable word-of-mouth marketing among the social and professional networks, which has been reflected through gradually increase in the recruitment. It works with a core objective of reunion. There

is an alumni representative who has been nominated in College Development Committee. In the academic year 2020-21, all the teachers and students of alumni in the college were appealed to collect maximum funds for alumni. All This funds can be to utilize in different kinds of facilities for the students such as drinking water, scholarships, tree plantation, seating arrangement in the college campus and classrooms. alumni association members are activelly participated in all college activities when college communicate with them,alumni association gives their helthy support for student progression schemes and activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"To develop the college as an educational hub to provide Hi-Tech Educational facilities to all spheres, urban, rural and tribal" is the mission of college.

Management and Principal are working strictly according to principles, vision and mission of institute. The College development committee (CDC) is the body constituted to oversee the various Institutional activities. The CDC comprising the founding members, student representative, industry representatives, and faculty members of the institute are steering the institute in a progressive path towards realizing the vision of the institute, since its inception. The perspective strategic plan for the growth and expansion of the institution, review of the progress, approval of annual budget and expenditure is encompassed by the institute CDC. The CDC meeting is held at least once every year. The

Internal Quality Assurance Committee of the college has also crucial share in all academic, non-academic and managerial strategies of the college. Various committees are formed in the college to look after different types of activities during the year 2020-21. Representatives of the management, Principal, eminent personalities, faculty members, staff members, students, and alumni are part of the committees. The college administration is decentralized through head of the departments, faculty members, Committee chairman, members and office staff etc. IQAC meetings were arranged and plans were designed to organize and conduct curricular, co-curricular and extracurricular activities which are implemented after the approval of the concerned authorities. While preparing plans, views of the stakeholders are also taken into consideration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management.

Objectives:

• To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.

• To advance human self-understanding and communication. •

Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Outcome: .

• Creating a fraternity zeal, it facilitated a collaborative atmosphere.

- It served as an inspiration to other tribal institutions.

The Institutions follows the Professional Management approach in managing the Institutions.The Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. Practice of Decentralisation is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections.The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan

- Planned to introduce job oriented courses

- Offering PG Courses and skill basedcertificate through various excellence

- Introduce skill development and value oriented courses Implementation

- Extension activities were carried out through NSS

- Other students development activities carried out through workshops & other student centric programs by the NSS, SWD department.

- Staff Development Programs were conducted to enhance the skill

and knowledge of the teaching and non-teaching staff.

• More students from the socially deprived society were admitted with nominal fee.

• The college formed the mentor scheme, women grievance cell to understand the personal as well as academic problems.

• To conduct skill oriented training programs like soil & water testing, nursery certificate courses, mushroom & sericulture etc.

• To identify and train the youth from rural & tribal areas in sports & cultural activities in the campus & support for the holistic development of students.

• Motivate all Faculties to enroll PhD on 2021or qualified NET /SLET on 2021

• To Improve the employability skills of the students.

• To encourage the students participating in co-curricular/ extracurricular activities

• To encourage the Faculty for Paper publishing & UGC approved national and international journal Publishing & to motivate to get research guide ship & also submit the research proposal to subjective agencies.

• Toapply for PG courses & 2F-12B to UGC & university.

• To apply research proposal for grant to various authoraties.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

○ The Management, Principal, and Faculty strive to bring into practice the vision and mission of the institute. The

administrative body takes a decision and plans for all stakeholders with the coordination of the principal, faculty In-charge, HODs, and staff for the whole academic year.

- The management has various bodies such as the College development committee and Local Management Committee.
- The top Management holds a general meeting before the beginning of the academic year for deciding policies and plans such as departmental requirements, budgets, infrastructural provisions, staff adequacy, and commencement of new courses as per the need of society & students.
- The Principal of the college provides academic leadership and strategies for academic growth to sustain and enhance the quality of education and research in association with the various faculties. Important points are circulated from Hon. Principal and other elements of the top management. They are discussed and finalized by the top management.
- Due importance of aims, visions, goals, missions, and objectives, stated in the constitutions of the institutions are considered, the principal implements the finalized decisions.
- The members of the Management visit various departments to ensure that the purchase is properly being put to practice for the benefit of the learners from time to time.
- The Principal, faculty In-charge, Heads, Co-ordinators ensure that duties and responsibilities assigned to persons concerned are duly communicated. Principal create a learning environment that values the academic, vocational, spiritual and developmental needs of all the students, integrating all these characteristics in a holistic way.
- The faculty members are also involved in most of the decision making at college level. The decisions taken are duly implemented and care is taken to do it successfully.
- The Principal ensures that all provisions of the University Statutes, university act, rules and regulations of government of Maharashtra and UGC are implemented properly.
- The Principal manages co-ordination with the external agencies like the University, the UGC, Joint Director Office and other government bodies to comply necessary regulations.
- The Chairpersons of various committees and HODs arrange meetings with their respective members to discuss and implement the plans and policies.
- The college has established grievances redressel for stakeholders.
- The cell meets and interacts with students regularly. and are asked to come to cell and represent their personal, professional and academic grievances freely and frankly.

- ○ **Grievances of students such as academic performance, infrastructure, laboratories, library requirements, health, drinking water supply, teaching learning process, games, curricular and extracurricular activities and other personal grievances are represented to redressal cell by students.**

- ○ **The Grievances redressal cell takes action to redress the grievances represented by the students immediately and effectively. A suggestion box is also installed in the campus to put suggestions of grievances.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File]()

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File]()
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures in place for its teaching and non-teaching staff.

- **The various welfare schemes are as follows:**

1. Medical Allowance

2. Maternity benefits as per norms

5. Leave Travel Concession

6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.

7. Medical facilities given by the visiting doctor on weekly basis in campus.

- The following facilities are also provided to employees for efficient functioning :

1. Medical leave

2. Yoga classes

3. 100% power back-up for work

4. Wi-Fi facility.

5. Workspace

6. Computing facility

7. Identity cards

8. Sports facilities

10. Loans through credit co-operative society.

- A new and innovative initiative has been taken by

The campus is vehicle-free within the campus.

. A large number of faculty members have been supported for district visits by Staff members to MoU Institutions and Conferences.

In order to encourage the young faculty to pursue a vibrant research career Internal projects,research proposals..

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the institute.

The institution has effective welfare measures for teaching and non-teaching staff has effective welfare measures in place for its teaching and non-teaching staff.

The various welfare schemes are as follows:

1. Medical Allowance

2. Maternity benefits as per norms

5. Leave Travel Concession

6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D.program.

7. Medical facilities given by the visiting doctor on weekly basis in campous.

8. Opportunities for international exposure, as per norms

The following facilities are also provided to employees for efficient functioning :

1. Medical leave

2. Yoga classes

3. 24 hour power back-up (100%) through solar power plants

4. Wi-Fi facility.

5. Workspace

6. Computing facility

7. Identity cards

8. Sports facilities

10. Loans through credit co-operative society.

A large number of faculty members have been supported for district visits by Staff members to MoU Institutions and Conferences.

In order to encourage the young faculty to pursue a vibrant

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research career Internal projects, research proposals..

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system proves to bring out qualitative output in the academic performance of the college. The college follows the Performance Based Appraisal System (PBAS) as per the UGC Regulations and university ACT. 2016. The affiliating

University has developed API (Academic Performance Indicator) system based PBAS. The staff members are required to fill and submit the prescribed API forms along with the necessary documents to IQAC. The IQAC looks after all the issues related to the appraisal system as per the norms laid down by the University Grants Commission.

The API based on PBAS is divided into three categories.

1. Teaching Learning and Evaluation

2. Co-Curricular, Extension and Professional Development

3. Research, Publications and Academic Contributions

The performance in teaching and learning process of staff and evaluation is done in this process. The effectiveness and efficiency in the performance of appraisal system has been brought out in the quality output of academic programs of the institution. Student's feedback on Teachers, Academic performance and quality in teaching learning process appraise and identify the performance appraisal system of the staff. Academic process like Ph. D, M. Phil, NET/SET qualification, undertaking research projects, paper presentation, publications of articles in journals and books and participation in National and International seminars and conferences are some measures and features for performance appraisal of faculty members.After receiving the outcome of performance appraisal report of the staff, the IQAC evaluates filled appraisal forms along with the documents and forwards it to the University authorities after putting remarks by the Principal. The University validates and endorses the final API score which is required for CAS (Career Advancement Scheme). There is also a provision of Self-Appraisal System in the College. Self-appraisal of the staff is carried out every year regularly. The prescribed forms are made available by the college for appraisal on various.Parameters such as Teaching-Learning and Evaluation related Strategies; Co-Curricular, Extension and Professional Development Activities and Research contribution. The HODs analyze the self-appraisal reports and gives necessary suggestions to the staff for improvement. The Principal reviews the performance at a personal meeting. The Principal uses this format to encourage, and to point out the strengths and weakness of the faculty for further improvement. The final report of the self-appraisal is communicated to the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions were taken every year to ensure financial compliance.

The internal audit is done by Office accountant and auditors appointed by authorities of Sahyadri Shikshan Mandal Dindori frequently and external audit is done as per rules laid by Government Authorities each year by external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.

The expenses will be monitored by the accounts department as per the budget allocated by the management.

The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

The same process is being followed for the last five years.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management of Sahyadri Shikshan Mandal Dindori and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional receipts/funding are the S. P. Pune University and the Government of Maharashtra. College tries to cut down the expenditure in order to avoid deficit.

1. The college's major sources of funding are as follows:

Total Tuition fees collected from the students.

Grants received from State Government and Central Government (Salary grants)

Funds received from Pune University, Pune under various heads.

Funds from Management.

2. The income and expenditure statements for the last one years are enclosed.

3. We are getting the developmental funds available with the college.

(i) State Govt, Maharahtra (Salary only).

(ii) Tuition fees collected from the students.

Various government and non-government agencies sponsor events like seminars and workshops.

Alumni contribute to the institute by raising funds to purchase items like water coolers,

wall clocks etc.

Sponsorships are sought from management for cultural events and fests.

Utilization of Funds

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

- The purchase committee seeks quotations from vendors for the purchase of equipment,computers, books, etc.
- The quotations are scrutinized by the finance and purchase

committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the

college budget.

- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the top management and Governing Council. Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- The faculty, who exhibit initiative and receive substantial grants for workshops,conference,research works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings.
- The college infrastructure is utilized as an examination centre for University Examinations.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students.

It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and

best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the

IQAC and the same is put in the College Development Committee (CDC) for discussion, suggestion and approval.

Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular performances.

Implementation of Green practices in the campus:-

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e- Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented

implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and e- waste management is developed in the community.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching -learning process.

IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories.

IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments.

The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures &

methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Daily dairy lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered in daily dairy.

Academic Calendar: Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ .

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Management also monitor the feedback system and takes appropriate corrective actions.

Student learning outcomes:-

The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes;the following points are adopted by the

institute in this context:

Regular class tests and interactions Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.

A new CBCS Semester system of examination for all courses.

Providing Question bank of various subjects to the students.

Providing Lecture notes through an online portal Timely Redressal of students' grievances.

At least 70% Attendance is compulsory in each semester.

Effective internal examination and evaluation systems:-

Institute maintains an effective internal examination and evaluation system.

Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken by the subject teacher ,if thereis no resolution take upto the mark,then necessary action taken by the mentor to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	www.mjmcollege.com/IQAC/acitvity report
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year

- **Provision of ladies room/ girl's common room.**
- **Celebrating the Annual events like women's day, birth and death anniversary of the women who sacrifices the life for social services or welfares of human beings.**
- **We include girl's students participation in various college committees.**
- **We resolve the academic and well personal issue of girls through mentoring.**
- **We motivate girl's students for sports as well as cultural activities.**
- **We arranging different workshops for girls like self-defence, health and hygiene, women empowerment, women education, gender equality, gender sensitization etc. with the help of Internal committee, Student development and national service scheme cell.**
- **Proving gym facility for girl's students in the college.**

every year we organise workshopsto promote gender equity and following workshops were organised by our college

1) One day online workshop report On Sexual harassment of women at workplace act and rule-2013 (10/12/2020)

2) One day online workshop report On Women Empowerment(5/02/2021)

3) One day online workshop report On Women Health and Hygine(24/04/2021)

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Glass waste Management:Glass vessels breakage is the common problem encountered while working in the laboratory,in our college this glass waste is disposed of in a safe place.

Liquid waste management:Actually the liquid waste problem is mainly found in the department of chemistry. The liquid waste after practical and research work is managed in such a way that the effluent is carefully collected and drained through the waste drainage system, and effluent is released away from the college premises.

Solid Waste Management: The solid chemicals that are unused and wasted by practical work in the laboratory are managed by adopting the traditional waste management method in which we made a deep pit, of measurement 5 × 5 feet by digging in the soil and dumping

the waste in a pit, latter covered with soil.

E-waste management:The e-waste management focuses on the used computers, printers and other electronic equipment's in the colleges.Recycling is one of the best ways of managing e-waste in college. In our college we collect the e-waste in container or a bin where used electronic equipment's should be stored. The bins have a tight seal to avoid the instances of bad gases escaping into the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff like Fresher Party, teacher's day, farewell program, Annual gathering, rally, plantation, Women's Day, Yoga Day, national festivals, birth and death anniversaries of great Indian personalities, World tribal day, Van Mohotsav, wild seed and vegetables exhibition from tribal area. Different departments Anti-sexual harassment cell, soft skill development cell, Anti ragging cell arranged motivational lectures like gender sensitization, women empowerment, antisexual harassment rule and act at workplace, Women health and hygiene, , etc. of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. our college arranged various workshops like blood donation camp, winter NSS camp, Disaster management, self-defence workshop, Student development program, covid awareness program. Also, both departments participate in various programmes related to social issues organized by other colleges. The college has well developed sport dept.for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college take all possible initiatives in organizing various events and programmes for developing the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. In our college "Constitution Day" is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. Students regularly participated in the cleaning activities and tree plantation activities to considering it's as a responsibility of every citizen. The college encourages participation of students in Sports and Games, SDO, NSS at National level to strengthen nationwide bond and relation. The college teachers done electoral duties during election period. Every year Anti-Sexual harassment cell arranged awareness programmes for girls students like women empowerment, Gender quality, health and hygiene, girls education etc. department of botany arranged study tours for them that make them understand the importance of protecting the natural green heritage of our country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sahyadri Shikshan Mandal's, Mahant Jamanadas Maharaj Arts, Commerce and Science College, karanjali Tal. Peth, Dist. Nashik formed a separate committee for celebration of Days. This committee is working under the Guidance of chairman Dr. Prakash Tanaji Wankhedkar. This committee regularly celebrating the days stipulated by the Savitribai Phule Pune University, Pune and its guidelines given in Academic calendar of 2020-21. In this academic calendar days are suggested for celebration and to memorize the people who sacrifice their lives for country.

All possible days were celebrated by the committee in the presence of available teaching, non-teaching staff and students. In the celebration of days a small program is conducted in which the available photographs were felicitate with the flowers, lightning a candle or lamp and sticks.After felicitation a information about the day was given by Dr. P.T. Wankhedkar (Chairman of committee), in which the information covered the major work of the person who done a major work in literacy or freedom fight or gathering the people for unity, along with this information from birth to death the journey was covered.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the practice: Agro-services for the college promotes Agro-based services

Objective of the practice: To make students aware of the various contemporary agricultural issues of farmers. To develop sensitivity towards these issues and to encourage active participation of students in such activities.

The Context: Provide guidance to the farmers and students.

The Practice: Vermicompost project guppy fishes ponds , soil and water testing, Nursery development, courses are run in the college.

Evidence of Success: Phototogrphs.

Problems encountered and Resources required: corona-19

-

Objectives: To create social responsibility among the students To make students aware of the varioussocial issues in the society.

The Context : Today the society is undergoing with lot of problems such as Covid-19, environmental degradation, These issues have created a need to develop a social centric approach and human qualities among students..

The Practice: Students and Teachars of our college worked as volunteers and contribute lot for corona awareness movement.

Evidence of success: Article in newspaper

Problems encountered and Resources required: The corona-19

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision mission of college is "To develop the college as an educational hub to provide Hi-Tech Educational facilities to all sphere, urban, rural and tribal". To provide Hi-Tech Educational facilities to the tribal and other masses. To develop skills and provide opportunities for Excellence. But Due to pandemic situation COVID-19 and lock down period maximum lectures were conducted with online mode. As college have running mentoring scheme for all the students by making calls, whatsapp group and whenever possible students contacted by physical or offline mode. In the academic year 2020-21 students faced many problems of unavailability of mobile or laptop, network, transport, lack of information and economic issues. Mentor were counsel the students by making contact with them, giving them a moral support, some of our teachers help them by economic support, all teachers/Mentors try to help the students/Mentee at their level best. Few students were absolutely discouraged for exam and they thought for skipping the exam for this year, these are the students which were faced the problem of network because they live in hilly area. We discussed on this topic and encourage them for giving exams. Like above many problems were put forward by the students and mentor try their level best to solve them. As a result The maximum number of students passed with good academic grades as well they are protected from covid 19 also.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic year an academic calendar is prepared with academic activities including internal examinations, assignments, and extra classes and extra co-curricular activities and circulated to departments for effective implementation of the curriculum. The time table and the academic calendar are made by the committee comprising of the Principal, the committee In-charge and the Co-ordinator of IQAC. Teachers Diary is provided by the College to each teacher for keeping daily record of classes and other activities in the academic year. The institution is aware of the fact that the effective implementation of the curriculum involves two things: i) effective teaching learning process ii) completion of syllabi in time. Therefore, at the beginning of the academic year, the Principal and IQAC convene meeting with all the HODs and discusses about the implementation of the curriculum. Based on the number of working days and teaching days available in the academic year, the HODs are advised to prepare teaching schedules and distribution of course work of classes to teachers.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute adheres to the syllabus prescribed by the Savitribai Phule Pune University, Pune. The college follows Academic sheadule as prescribed by the Savitribai Phule Pune University.In the beginning of the academic year/semester, IQAC prepares its own academic calendar, proposing the date of internal evaluation, curricular, co-curricular activities and the probable dates of different activities. On the first day of Academic Year, Staff Common Room meeting is held to discuss the

plans for the semester/year and through brainstorming session various ideas are discussed academic calendar is handed over to respective Heads of Departments and Coordinators. Class time table, Lesson plans and internal evaluation are prepared according to the academic calendar and Examination schedule for the entire semester is prepared and announced well in advance.This enables the teacher and students to plan for the examinations in a systematic manner. Internal Evaluation strategies like tests, assignments, projects, quiz, presentations, group discussion, seminars etc are carried out. The evaluation of the tests, tutorials, group discussions, essay writings and home assignments for the basis of judging the performance of the students is done throughout the year.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

335

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

335

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is affiliated to Savitribai Phule Pune University, Pune. The design of the curriculum and its revision are periodically done by the university but the college integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through the program coursesand syllabus provided by univesity and by effective implemention and clear intention college developsand support moral,ethical and professional human vales

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

380

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

594

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

special course have been conducted during the academic year 2020-2021 , for B.Sc., B.A and B.Com students to improve their academic performance. The status of students can be identify with the scheme mentoring and their overall performance and interest in his academics, sport and cultural activities. Activities conducted for Slow Learners such as online lectures, Counselling - special hints and techniques, previous question paper solving, assignment solving, personal attention. Activities conducted for advanced learners such as advanced assignments, encouraging to participate in various symposiums like online Quiz, Poster Presentation, Inter Institution Competition, seminars, workshops, conference and webinar

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
638	**29**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To compete with the technological demands of the modern era and enhance learning experience , the college insists the faculty

members to follow innovative pedagogy of teaching methods such as experimental learning, participative learning and problem solving methodologies using internet, e-notes and LCD projectors apart from traditional chalk and talk method. For the effective teaching-learning process the institution emphasizes innovative methods like discussions, assignments, interactions, workshops, seminars, quiz competitions, field trips, assignments, class tests, presentations and computer education. Institution always provide support to the teachers for effective curriculum delivery using experimental learning, participative learning and problem solving methodologies and improving teaching practices by providing effective class room ambience, Internet facility, provision of new teaching aids, initiative of basic research by providing necessary facilities, participation in Orientation and Refresher Courses, Organization of Conferences/ Workshops/Seminars and participation in National and International conferences/seminars. Actually science students have regular practical's using this they can understand scientific terms, concepts and built up scientific attitude where as for commerce and arts students participate in projects, field trips, certificate course as well internship which gives them experimental hand and make them easy to understand the concepts. About participative learning college conducts various workshops, seminar, celebration of day, organises various quizzes and competitions, cultural activities in which maximum number of students are motivated to participate and built up their own confidence.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Actually in Covid-19 Pandemic situation there was major focus on ICT enabled teaching. And this ICT skills among the faculty members were developed by motivating them to participate in ICT based teaching skills workshop, refresher course, fdp and STC's and faculty members well skilled ICT based teaching . The Institute follows ICT enabled teaching. Subsequent efforts are taken by the institute to provide e-learning atmosphere.

Minimising conventional chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools in more percentage than before. As a result, teachers are using modern technology with traditional mode of teaching to engage students for effective learning. Online classes are arranged through Zoom, Google Meet, Google Classroom. Students are encouraged to do online courses through MOOC Platform. Teacher organize online competitions, quiz ,practical classes demo,internal examinations, workshops, webinars, seminars for students with the help of Google forms. Students are counseled with the help of Zoom and Google meet applications. Teachar shares Recorded video lectures, e-notes, and web links are made available to students for long term learning. Wi-Fi Campus, Educational CD's, PPT' has been used for the online teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mjmcollege.com/IQAC/2020-21/ICT

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

189

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For academic year 2020-2021 due to pandemic covid19 situation Students have option to give internal exams offline or online, actually college exam committee suggested to all subject teacher to do whatsup or telegram groups to circulate guidelines or instructions regarding internal assessment. college examination officer briefed about internal assessment, question paper patterns and university Examinations to all subject teachars. Unit tests are conducted at the end of each unit. unit test and internal exams are conducted through google forms.The university norms relating to course-wise examination pattern are communicated to the students through the college website and whatsup groups.The university circulars in this regard are circulated to the faculty members time to time and are also displayed on the notice boards and college website. Evaluation methods and examination schedules are made available on the college website. An examination committee is constituted every year to coordinate the internal and external examination activities. Examination committee communicates to the students, teachers and administrative staff regarding examinations. Internal examination schedule is displayed on notice board in advance. Semester wise internal examinations are held. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation. Students interact with the teacher to resolve grievances regarding the assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.mjmcollege.com/Examamination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has formed college examination committee and college examination officer for sort out all grievances of students or teachers regarding examination within time. there is complete transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. Any grievance related to attendance, missing

of seat number ,missing of subjects or hall ticket, printing of wrong name or wrong subjects ARE addressed by the examination grievance committee. The internal examination ,unit test answer sheets of the students are distributed to them for the verification. If any grievance, it is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. The marks obtained by the students in internal assessment are uploaded periodically on the university web portal for complete assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.mjmcollege.com/Examamination

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, COURSE OUTCOMES Mechanism of Communication: The College adopts curricula offered by affiliating university SPPU,Pune which is Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. At college running programs like B.A., B.Com. and B.Sc. Graduate attributes are described to the first year students at the commencement of the programme. At least five hours are spent by the teachers for introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the College website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through mentoring. Students conceptual understanding in the core areas of all the subjects were understood and analyze with the support of mathematics. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by institute as,

The Program and course outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students have been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program and course outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Business Administration, Banking, Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program and course outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

PO3: Interdisciplinary approach amongst students has been developed.

PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO5: Students built-up a progressive and successful career in academics and industry.

PO6: Students are motivated to contribute in the development of Nation and community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.mjmcollege.com/Examamination

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mjmcollege.com/IQAC/2020-2021studentsatisfactionsurvey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

32

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our MJM ACS College organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs and addressing social issues which include cleanliness , tree plantation ,water conservation,blood donation camp, covid 19 awareness, mask distribution ,cleanliness awareness programme,sanitation awareness programme, campus cleaning programme, plastic free campus movement, "Swachh Bharat Abhiyan",Tree Plantation Road Safety Movement and importance of "Drug De-Addiction" program, Blood Donation Camp.Environmental Awareness, sadbhavna diwas, Marathi Language Day , Celebration on Mother Language Day,wetland day,Lokshahi Pathwarda Day,Other than NSS and SWD units, the various departments of the college like commerce ,Marathi, physical education, woman grievance cell etc. are very conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Importance of physical fitness,Consumer protection, Ethics in Banking Finance ,woman rights and woman's security, Business Ethics, International yoga day, National youth day, Marathi Basha Savarden Din. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2519

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. The College has own borewell and watertanks for water storage under rain water harvesting schemefor students water drinking facility college have setup R.O. water

cooler. The college campus is maintained with cleanly and neatly atmosphere. College has botanical garden with variety of plants and vermicompost plant. The college is well-equipped with the physical and technology enabled 3 foor building with well equiped infrastructure that supports to run smoothly the existing academic programmes and administration. Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.

Room /Classroom

Type of ICT facility

Classroom total -11

wifi facility

Chemsiry,Physics,Botany & zoology ,Mathematics, Lab- Total lab -4

wifi facility

Computer Lab-1

wifi facility

Seminar Hall with LCD-1

wifi facility

Auditorium Hall-1

wifi facility

NSS room-1

wifi facility

SWD room-1

wifi facility

Staff Room-1

wifi facility

Library-1

wifi facility

Exam,History,marathi,economics,commerce department rooms

wifi facility

Ladies Room-1

Black board, green boards, sign boards

15

Power generator

1

Record room-1

wifi facility

NAAC Room

wifi facility

Principal & Office room

LAN & wifi facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

It has adequate facilities for sports, games and cultural
activities. The college large playground with provision for
multiple games, such as, Athletics, Cricket, Kabaddi, Archery,
Volleyball, and Kho-kho. Indoor and outdoor gymnasium are

available. All faculties have well-equipped assembly halls for
organizing annual functions and cultural events. Major cultural
events are organized auditorium hall placed at second floor of
college building Hall. Facilities for indoor sports and games
that include carrom, chess, gymnasium, wrestling also exist in
the college. Intra and inter colligiate games and sports
competitions are organized regularly every year for students.
Students are specially trained for participation in Zonal and
Inter-Zonal competitions organized by the S.P.P.U,Pune and
Association of Indian Universities. Special classes on self-
defense are organized specially for female students. National
Independence Day and Republic Day are celebrated in the
Institute by unfurling the national flag. Students present
cultural programme on special events at the college, its and
proud to say from last 3 years, S.P.P.U Pune'S Nashik District
sports committee secretory and chairmanship is to our college
due excellent management and sports culture of college .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

308548/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The College library is a place in the Institute where huge collections of academic books i.e. references as well textbook, journals, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. Our Library is automated using Integrated Library Management System partially we are using vriddhi software with Vridhhi-2.0 Build, 234.3 version for book accession, Our Library has OPEC system.The college library is an important hub of student life. There, student can check out books, read magazine for new things , find a quiet place to study The students can extend their search with use of internet, made available in the library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination as students are explored to the knowledge through various means.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

57440

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the institution there are 29 computers 2 projector, 09 Xerox machines, scanners, 15 CCTV Cameras,wifi facility . The college uses Vriddhi software for online admission. for IT Maintenance: Provision is made in the budget for annual maintenance.the maintenance is done through hiring outsource agency . contract is made for annual maintenance of the Vriddhi Software and annual charges are o be paid to this agency. IT facilities are updated as per requirement of stakeholders . The institution has 29 computers, out of this 15 computer systems connected with internet connection. computers lab projector is used for academic computer literacy for students . computer server is connected in office for administration purpose. The seminar hall is also have a computer with internet and LCD facility. College has purchased VRIDDHI Software Vridhhi-2.0 Build, 234.3 version for office and library respectively. Admission process, accounting and examination related works as well as routine activities like fee receipt, Bonafide certificate, transfer certificate etc. are performed using this software. The said software is updated regularly. The computer system is protected with quick heal antiviruses. College website is also updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

459910

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has proper system and procedures for the maintenance, upkeep and utilization of physical facilities and academic support facilities. The institution makes provision for its annual budget for the maintenance. The proper allocation of the funding received from the BCUD,NSS,SDD SPPU,

Pune is made. The needs for maintenance and upkeep of the classrooms, seminar rooms and faculty rooms etc. are given by the respective departments and necessary actions are taken. Annual maintenance Aare signed for the maintenance of computer hardware, software, LCD projectors,printers. Furniture including benches, desks, tables, cupboards and chairs are repaired or replaced as per requirement. Fire safety equipments are installed in every department which annually refilled. Equipment are did by hiring outsource agencies and electronic instruments in the laboratories are calibrated as per need. Computer lab has been maintained. Special racks are used in the science laboratories for storage of chemicals. The college has installed one Generator through which electricity back up is given. The institution ensures voltage stability through U.P.S./Inverter in order to protect sensitive ICT facilities . 01 bore well and 04 storage tanks are available in the premises for water supply. Water purifiers have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mjmcollege.com/IQAC/AQAR2020-2021/infrastrucureandphysicalfacility

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

425

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In our college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities in the form of various academic committes like IQAC, Anti ragging, sexual harasment, Exam college committee, NSS, SWD, Student council. due to covid 19 situation university has not given any guidelines to form student council rather we have taken online participations, suggestion and involved them to all activities of college. The Student Council is a representative structure through which students can be involved in the various activities of the college. It helps in the planning of academic, co-curricular and extracurricular activities to be conducted throughout the year. Issues related to academics, library, infrastructure, sports etc. are discussed and resolved. Students and their representatives are involved in curricular activities like organization of educational tours, field visits, village surveys, project work, dissertation reports and exhibitions etc. The co-curricular,extra-curricular activities and extention activites involve students. like girls' personality development program, seminars, conferences, workshops, sport events, annual social gathering various awareness rallies,blood donation camp, cleanliness campaign, tree plantation, continuous contour trenches, soil and water testing, popularization of nonconventional energy resources. Institution ensures active participation of students in the various academic and administrative bodies/committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college have registered Alumni Association The Alumni Association (Reg.No.Maharashtra/67/2018/Nasik Dated 19/01/2018) which provides a forum for alumni to maintain and develop their links with the College. Its mission is to support and promote the interest of alumni and college community by enabling alumni to strengthen the bonds between past and present students, by creating personal links with alumni, providing services and by fostering emotional connection among them and the college. The alumni meets are organized every year for holistic development of the students. Alumni plays an important role in the development of reliability and trust of the institute by generating invaluable word-of-mouth marketing among the social and professional networks, which has been reflected through gradually increase in the recruitment. It works with a core

objective of reunion. There is an alumni representative who has been nominated in College Development Committee. In the academic year 2020-21, all the teachers and students of alumni in the college were appealed to collect maximum funds for alumni. All This funds can be to utilize in different kinds of facilities for the students such as drinking water, scholarships, tree plantation, seating arrangement in the college campus and classrooms. alumni association members are activelly participated in all college activities when college communicate with them,alumni association gives their helthy support for student progression schemes and activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](View_File)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |

File Description	Documents
Upload any additional information	[View File](View_File)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"To develop the college as an educational hub to provide Hi-Tech Educational facilities to all spheres, urban, rural and tribal" is the mission of college.

Management and Principal are working strictly according to principles, vision and mission of institute. The College development committee (CDC) is the body constituted to oversee the various Institutional activities. The CDC comprising the founding members, student representative, industry representatives, and faculty members of the institute are steering the institute in a progressive path towards realizing the vision of the institute, since its inception. The perspective strategic plan for the growth and expansion of the institution, review of the progress, approval of annual budget

and expenditure is encompassed by the institute CDC. The CDC meeting is held at least once every year. The Internal Quality Assurance Committee of the college has also crucial share in all academic, non-academic and managerial strategies of the college. Various committees are formed in the college to look after different types of activities during the year 2020-21. Representatives of the management, Principal, eminent personalities, faculty members, staff members, students, and alumni are part of the committees. The college administration is decentralized through head of the departments, faculty members, Committee chairman, members and office staff etc. IQAC meetings were arranged and plans were designed to organize and conduct curricular, co-curricular and extracurricular activities which are implemented after the approval of the concerned authorities. While preparing plans, views of the stakeholders are also taken into consideration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management.

Objectives:

• To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.

• To advance human self-understanding and communication. •

Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Outcome: .

- Creating a fraternity zeal, it facilitated a collaborative atmosphere.

- It served as an inspiration to other tribal institutions.

The Institutions follows the Professional Management approach in managing the Institutions.The Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. Practice of Decentralisation is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections.The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan

- Planned to introduce job oriented courses

- Offering PG Courses and skill basedcertificate through various excellence

- Introduce skill development and value oriented courses Implementation

- Extension activities were carried out through NSS

- Other students development activities carried out through

workshops & other student centric programs by the NSS, SWD department.

• Staff Development Programs were conducted to enhance the skill and knowledge of the teaching and non-teaching staff.

• More students from the socially deprived society were admitted with nominal fee.

• The college formed the mentor scheme, women grievance cell to understand the personal as well as academic problems.

• To conduct skill oriented training programs like soil & water testing, nursery certificate courses, mushroom & sericulture etc.

• To identify and train the youth from rural & tribal areas in sports & cultural activities in the campus & support for the holistic development of students.

• Motivate all Faculties to enroll PhD on 2021or qualified NET /SLET on 2021

• To Improve the employability skills of the students.

• To encourage the students participating in co-curricular/ extracurricular activities

• To encourage the Faculty for Paper publishing & UGC approved national and international journal Publishing & to motivate to get research guide ship & also submit the research proposal to subjective agencies.

• Toapply for PG courses & 2F-12B to UGC & university.

• To apply research proposal for grant to various authoraties.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The Management, Principal, and Faculty strive to bring into practice the vision and mission of the institute. The administrative body takes a decision and plans for all stakeholders with the coordination of the principal, faculty In-charge, HODs, and staff for the whole academic year.
- The management has various bodies such as the College development committee and Local Management Committee.
- The top Management holds a general meeting before the beginning of the academic year for deciding policies and plans such as departmental requirements, budgets, infrastructural provisions, staff adequacy, and commencement of new courses as per the need of society & students.
- The Principal of the college provides academic leadership and strategies for academic growth to sustain and enhance the quality of education and research in association with the various faculties. Important points are circulated from Hon. Principal and other elements of the top management. They are discussed and finalized by the top management.
- Due importance of aims, visions, goals, missions, and objectives, stated in the constitutions of the institutions are considered, the principal implements the finalized decisions.
- The members of the Management visit various departments to ensure that the purchase is properly being put to practice for the benefit of the learners from time to time.
- The Principal, faculty In-charge, Heads, Co-ordinators ensure that duties and responsibilities assigned to persons concerned are duly communicated. Principal create a learning environment that values the academic, vocational, spiritual and developmental needs of all the students, integrating all these characteristics in a holistic way.
- The faculty members are also involved in most of the decision making at college level. The decisions taken are duly implemented and care is taken to do it successfully.
- The Principal ensures that all provisions of the University Statutes, university act, rules and regulations of government of Maharashtra and UGC are implemented properly.

- The Principal manages co-ordination with the external agencies like the University, the UGC, Joint Director Office and other government bodies to comply necessary regulations.
- The Chairpersons of various committees and HODs arrange meetings with their respective members to discuss and implement the plans and policies.
- The college has established grievances redressel for stakeholders.
- The cell meets and interacts with students regularly. and are asked to come to cell and represent their personal, professional and academic grievances freely and frankly.
- Grievances of students such as academic performance, infrastructure, laboratories, library requirements, health, drinking water supply, teaching learning process, games, curricular and extracurricular activities and other personal grievances are represented to redressal cell by students.

- The Grievances redressal cell takes action to redress the grievances represented by the students immediately and effectively. A suggestion box is also installed in the campus to put suggestions of grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures in place for its teaching and non-teaching staff.

- **The various welfare schemes are as follows:**

1. Medical Allowance

2. Maternity benefits as per norms

5. Leave Travel Concession

6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.

7. Medical facilities given by the visiting doctor on weekly basis in campus.

- **The following facilities are also provided to employees for efficient functioning :**

1. Medical leave

2. Yoga classes

3. 100% power back-up for work

4. Wi-Fi facility.

5. Workspace

6. Computing facility

7. Identity cards

8. Sports facilities

10. Loans through credit co-operative society.

- A new and innovative initiative has been taken by

The campus is vehicle-free within the campus.

. A large number of faculty members have been supported for district visits by Staff members to MoU Institutions and Conferences.

In order to encourage the young faculty to pursue a vibrant research career Internal projects,research proposals..

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the institute.

The institution has effective welfare measures for teaching and non-teaching staff has effective welfare measures in place for its teaching and non-teaching staff.

The various welfare schemes are as follows:

1. Medical Allowance

2. Maternity benefits as per norms

5. Leave Travel Concession

6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D.program.

7. Medical facilities given by the visiting doctor on weekly basis in campous.

8. Opportunities for international exposure, as per norms

The following facilities are also provided to employees for efficient functioning :

1. Medical leave

2. Yoga classes

3. 24 hour power back-up (100%) through solar power plants

4. Wi-Fi facility.

5. Workspace

6. Computing facility

7. Identity cards

8. Sports facilities

10. Loans through credit co-operative society.

A large number of faculty members have been supported for district visits by Staff members to MoU Institutions and Conferences.

In order to encourage the young faculty to pursue a vibrant research career Internal projects, research proposals..

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system proves to bring out qualitative output in the academic performance of the college. The college follows the Performance Based Appraisal System (PBAS) as per the UGC Regulations and university ACT. 2016. The affiliating University has developed API (Academic Performance Indicator) system based PBAS. The staff members are required to fill and submit the prescribed API forms along with the necessary documents to IQAC. The IQAC looks after all the issues related to the appraisal system as per the norms laid down by the University Grants Commission.

The API based on PBAS is divided into three categories.

1. Teaching Learning and Evaluation

2. Co-Curricular, Extension and Professional Development

3. Research, Publications and Academic Contributions

The performance in teaching and learning process of staff and evaluation is done in this process. The effectiveness and efficiency in the performance of appraisal system has been brought out in the quality output of academic programs of the institution. Student's feedback on Teachers, Academic performance and quality in teaching learning process appraise and identify the performance appraisal system of the staff. Academic process like Ph. D, M. Phil, NET/SET qualification, undertaking research projects, paper presentation, publications of articles in journals and books and participation in National

and International seminars and conferences are some measures and features for performance appraisal of faculty members.After receiving the outcome of performance appraisal report of the staff, the IQAC evaluates filled appraisal forms along with the documents and forwards it to the University authorities after putting remarks by the Principal. The University validates and endorses the final API score which is required for CAS (Career Advancement Scheme). There is also a provision of Self-Appraisal System in the College. Self-appraisal of the staff is carried out every year regularly. The prescribed forms are made available by the college for appraisal on various.Parameters such as Teaching-Learning and Evaluation related Strategies; Co-Curricular, Extension and Professional Development Activities and Research contribution. The HODs analyze the self-appraisal reports and gives necessary suggestions to the staff for improvement. The Principal reviews the performance at a personal meeting. The Principal uses this format to encourage, and to point out the strengths and weakness of the faculty for further improvement. The final report of the self-appraisal is communicated to the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions were taken every year to ensure financial compliance.

The internal audit is done by Office accountant and auditors appointed by authorities of Sahyadri Shikshan Mandal Dindori frequently and external audit is done as per rules laid by Government Authorities each year by external agency.

The mechanisms used to monitor effective and efficient use of

financial resources are as below:

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.

The expenses will be monitored by the accounts department as per the budget allocated by the management.

The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

The same process is being followed for the last five years.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management of Sahyadri Shikshan Mandal Dindori and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional receipts/funding are the S. P. Pune University and the Government of Maharashtra. College tries to cut down the expenditure in order to avoid deficit.

1. The college's major sources of funding are as follows:

Total Tuition fees collected from the students.

Grants received from State Government and Central Government (Salary grants)

Funds received from Pune University, Pune under various heads.

Funds from Management.

2. The income and expenditure statements for the last one years are enclosed.

3. We are getting the developmental funds available with the

college.

(i) State Govt, Maharahtra (Salary only).

(ii) Tuition fees collected from the students.

Various government and non-government agencies sponsor events like seminars and workshops.

Alumni contribute to the institute by raising funds to purchase items like water coolers,

wall clocks etc.

Sponsorships are sought from management for cultural events and fests.

Utilization of Funds

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

- The purchase committee seeks quotations from vendors for the purchase of equipment,computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the

college budget.

- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other

development Expenses.
- The budget is scrutinized and approved by the top management and Governing Council. Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- The faculty, who exhibit initiative and receive substantial grants for workshops,conference,research works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings.
- The college infrastructure is utilized as an examination centre for University Examinations.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students.

It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and

best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the

IQAC and the same is put in the College Development Committee (CDC) for discussion, suggestion and approval.

Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular performances.

Implementation of Green practices in the campus:-

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e-Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented

implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and e-waste management is developed in the community.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching -learning process.

IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories.

IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments.

The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures &

methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation

which are proven over the years are being followed.

Daily dairy lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered in daily dairy.

Academic Calendar: Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ .

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Management also monitor the feedback system and takes appropriate corrective actions.

Student learning outcomes:-

The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes;the following points are adopted by the institute in this context:

Regular class tests and interactions Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.

A new CBCS Semester system of examination for all courses.

Providing Question bank of various subjects to the students.

Providing Lecture notes through an online portal Timely Redressal of students' grievances.

At least 70% Attendance is compulsory in each semester.

Effective internal examination and evaluation systems:-

Institute maintains an effective internal examination and evaluation system.

Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken by the subject teacher ,if thereis no resolution take upto the mark,then necessary action taken by the mentor to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	www.mjmcollege.com/IQAC/acitvity report
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year

- Provision of ladies room/ girl's common room.
- Celebrating the Annual events like women's day, birth and death anniversary of the women who sacrifices the life for social services or welfares of human beings.
- We include girl's students participation in various college committees.
- We resolve the academic and well personal issue of girls through mentoring.
- We motivate girl's students for sports as well as cultural activities.
- We arranging different workshops for girls like self-defence, health and hygiene, women empowerment, women education, gender equality, gender sensitization etc. with the help of Internal committee, Student development and national service scheme cell.
- Proving gym facility for girl's students in the college.

every year we organise workshopsto promote gender equity and following workshops were organised by our college

1) One day online workshop report On Sexual harassment of women at workplace act and rule-2013 (10/12/2020)

2) One day online workshop report On Women Empowerment(5/02/2021)

3) One day online workshop report On Women Health and Hygine(24/04/2021)

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Glass waste Management:Glass vessels breakage is the common problem encountered while working in the laboratory,in our college this glass waste is disposed of in a safe place.

Liquid waste management:Actually the liquid waste problem is mainly found in the department of chemistry. The liquid waste after practical and research work is managed in such a way that the effluent is carefully collected and drained through the waste drainage system, and effluent is released away from the college premises.

Solid Waste Management: The solid chemicals that are unused and wasted by practical work in the laboratory are managed by adopting the traditional waste management method in which we made a deep pit, of measurement 5 × 5 feet by digging in the soil and dumping the waste in a pit, latter covered with soil.

E-waste management:The e-waste management focuses on the used computers, printers and other electronic equipment's in the colleges.Recycling is one of the best ways of managing e-waste in college. In our college we collect the e-waste in container or a bin where used electronic equipment's should be stored. The bins have a tight seal to avoid the instances of bad gases escaping into the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff like Fresher Party, teacher's day, farewell program, Annual gathering, rally, plantation, Women's Day, Yoga Day, national festivals, birth and death anniversaries of great Indian personalities, World tribal day, Van Mohotsav, wild seed and vegetables exhibition from tribal area. Different departments Anti-sexual harassment cell, soft skill development cell, Anti ragging cell arranged motivational lectures like gender sensitization, women empowerment, antisexual harassment rule and act at workplace, Women health and hygiene, , etc. of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. our college arranged various workshops like blood donation camp, winter NSS camp, Disaster management, self-defence workshop, Student development program, covid awareness program. Also, both departments participate in various programmes related to social issues organized by other colleges. The college has well developed sport dept.for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college take all possible initiatives in organizing various events and programmes for developing the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. In our college "Constitution Day" is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. Students regularly participated in the cleaning activities and tree plantation activities to considering it's as a responsibility of every citizen. The college encourages participation of students in Sports and Games, SDO, NSS at National level to strengthen nationwide bond and relation. The college teachers done electoral duties during election period. Every year Anti-Sexual harassment cell arranged awareness programmes for girls students like women empowerment, Gender quality, health and hygiene, girls education etc. department of botany arranged study tours for them that make them understand the importance of protecting the natural green heritage of our country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and	A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sahyadri Shikshan Mandal's, Mahant Jamanadas Maharaj Arts, Commerce and Science College, karanjali Tal. Peth, Dist. Nashik formed a separate committee for celebration of Days. This committee is working under the Guidance of chairman Dr. Prakash Tanaji Wankhedkar. This committee regularly celebrating the days stipulated by the Savitribai Phule Pune University, Pune and its guidelines given in Academic calendar of 2020-21. In this academic calendar days are suggested for celebration and to memorize the people who sacrifice their lives for country.

All possible days were celebrated by the committee in the presence of available teaching, non-teaching staff and students. In the celebration of days a small program is conducted in which the available photographs were felicitate with the flowers, lightning a candle or lamp and sticks.After felicitation a information about the day was given by Dr. P.T. Wankhedkar (Chairman of committee), in which the information covered the major work of the person who done a major work in literacy or freedom fight or gathering the people for unity, along with this information from birth to death the journey was

covered.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the practice: Agro-services for the college promotes Agro-based services

Objective of the practice: To make students aware of the various contemporary agricultural issues of farmers. To develop sensitivity towards these issues and to encourage active participation of students in such activities.

The Context: Provide guidance to the farmers and students.

The Practice: Vermicompost project guppy fishes ponds , soil and water testing, Nursery development, courses are run in the college.

Evidence of Success: Phototogrphs.

Problems encountered and Resources required: corona-19

-

Objectives: To create social responsibility among the students To make students aware of the varioussocial issues in the society.

The Context : Today the society is undergoing with lot of problems such as Covid-19, environmental degradation, These issues have created a need to develop a social centric approach and human qualities among students..

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The Practice: Students and Teachars of our college worked as volunteers and contribute lot for corona awareness movement.

Evidence of success: Article in newspaper

Problems encountered and Resources required: The corona-19

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision mission of college is "To develop the college as an educational hub to provide Hi-Tech Educational facilities to all sphere, urban, rural and tribal". To provide Hi-Tech Educational facilities to the tribal and other masses. To develop skills and provide opportunities for Excellence. But Due to pandemic situation COVID-19 and lock down period maximum lectures were conducted with online mode. As college have running mentoring scheme for all the students by making calls, whatsapp group and whenever possible students contacted by physical or offline mode. In the academic year 2020-21 students faced many problems of unavailability of mobile or laptop, network, transport, lack of information and economic issues. Mentor were counsel the students by making contact with them, giving them a moral support, some of our teachers help them by economic support, all teachers/Mentors try to help the students/Mentee at their level best. Few students were absolutely discouraged for exam and they thought for skipping the exam for this year, these are the students which were faced the problem of network because they live in hilly area. We discussed on this topic and encourage them for giving exams. Like above many problems were put forward by the students and mentor try their level best to solve them. As a result The maximum number of students passed with good academic grades as well they are protected from covid 19 also.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. To reform Various Academic Committees, academic calendar, IQAC composition for implementation of Annual plan.
2. To submit self appraisal reports MIS and AISHE information.
3. To make provisions for additional infrastructure in laboratories, library and Other Departments
4. Review on prepared teaching plans results of Academic audit all curricular and co-curricular activities, College Website, holistic development of students, analysis of Feedback forms, Admission Policy, & criterions
5. To Apply for PG courses and, 2f-12B to university, UGC and for funding, research grants to various institutes.
6. To incept and continue certificate courses for Skill development and increase in necessary MOU's with different institute and industries.
7. To encourage teachers and supporting staff to participate & Organize workshop, seminars, quize, conference and symposia etc for professional and career development and parent teacher meet and alumni meet, Plantation.
8. To support for CAS promotion of the teaching and Supporting staff whose promotions will under due.
9. Try to increase the number of students to admit for higher education, placements and success rate in competitive exams, minimise the dropout rate of student.